



SCHOOL BOARD OF POLK COUNTY

P.O. BOX 391
BARTOW, FLORIDA 33831

1915 SOUTH FLORAL AVENUE
BARTOW, FLORIDA 33830

(863) 534-0500 • SUNCOM 515-1321 • FAX (863) 519-8231

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Dear Parent or Guardian:

Beginning with the 2009-2010 school year credit for high school world language courses completed in middle school will be awarded upon completion of the course with **two final semester grades** of at least 80% in the course.

Students who earn grades of at least 80% in both semesters of a high school world languages courses are not eligible to retake the course to receive grade forgiveness.

If a student's cumulative class average is **less than 80% by the end of the first semester**, the student is recommended to be transferred into M/J (World Language) Advanced for the remainder of the school year. In the event that a parent or guardian elects not to have the student transferred into M/J (World Language) Advanced, the parent or guardian must meet with the student's guidance counselor to complete a **Request to Maintain High School Placement Form** in order for the student to remain in the high school world language course.

If a student's cumulative **second semester** class average in a high school world language course becomes less than 80%, the student is recommend to be transferred into M/J (World Language) Advanced prior to the end of the school year. A parent or guardian shall be notified in this scenario.

When students are transferred into M/J (World Language) Advanced, the earned grades in the high school world language course to that point in the school year will be transferred to M/J (World Language) Advanced with no grade enhancement. The grades earned in the high school world language course prior to the transfer to M/J (World Language) Advanced will be used in the calculation of students' overall final course grade for M/J (World Language) Advanced.

If you have any additional questions or concerns, please contact your school guidance counselor.

Sincerely,

Tamara Salgado

Tamara Salgado
Curriculum Coordinator of Secondary World Languages in Polk County

The mission of Polk County Public Schools is to ensure rigorous, relevant learning experiences that result in high achievement for our students.